



FIRESCOPE



Community Risk Reduction/Fire Prevention Subcommittee 2025 Charter

MISSION STATEMENT

The mission of the FIRESCOPE Community Risk Reduction/Fire Prevention Subcommittee is to establish a unified, proactive partnership with the Office of the State Fire Marshal (OSFM) to support and enhance the development, implementation, and operational application of fire codes and regulations. Through structured collaboration, the Subcommittee will provide critical insights from the field, aligning the expertise of firefighters, fire prevention professionals, and subject matter experts (SMEs) with state-level initiatives and the recommendations of the Wildland Fire Mitigation and Management Commission and the California Wildfire & Forest Resilience Task Force. Its goal is to strengthen Community Risk Reduction (CRR), promote fire-resilient communities, and reduce wildfire-related risks by ensuring codes are both informed by practical experience and responsive to emerging threats. By fostering a statewide nexus of communication, we will enhance incident safety, improve the built environment, and build a cohesive network of professionals dedicated to safeguarding life, property, and the environment.

RESPONSIBILITIES

1. Develop, maintain, and gain approval through the FIRESCOPE decision process for a Plan of Work consistent with the Subcommittee's mission.
2. Collaborate with other FIRESCOPE Subcommittees, appropriate stakeholders, and subject matter experts on issues related to the Plan of Work to ensure integration of a broad range of ideas in the final product.
3. Develop and maintain FIRESCOPE documents and products specific to the Plan of Work.
4. Present a single document for each Plan of Work project representative of Subcommittee consensus.
5. Maintain an awareness of current and developing trends and technology consistent with the Subcommittee's mission.
6. Determine the potential for interagency cooperation and operational capabilities representative of the Subcommittee's mission.
7. Review current training, certification, and qualification requirements representative of the Subcommittee's mission and make recommendations for consistency and enhancement.
8. Maintain accurate confidential and non-confidential membership rosters for the Subcommittee.
9. Report to the FIRESCOPE Task Force liaison assigned to the Subcommittee.
10. Complete other assignments as deemed appropriate by the Task Force.



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AD HOC GROUPS

Ad hoc groups may be established by the Subcommittee when appropriate. Ad hoc group members shall be from the approved Subcommittee roster.

MEMBERSHIP

The CRR/Fire Prevention Subcommittee will be representative of the FIRESCOPE Board of Director agencies. Members will be responsible for achieving all elements of the Charter and the tasks contained in the annually updated plan of work document. Participants in this category will be voting members and have the authority and responsibility to represent their agencies or representative group reflected by the FIRESCOPE Board of Directors and the Cal OES Fire and Rescue Advisory Committee (See MACS 410-9) in all matters relating to CRR/Fire Prevention.

Associate Members are non-voting participants and may be from either FIRESCOPE or non-member agencies. Associate members participate at the request of the primary membership on an autonomous basis to assist the CRR/Fire Prevention Subcommittee and will keep them informed of their progress, plans, and activities for the purpose of overall coordination.

The FIRESCOPE Task Force will provide a liaison to the CRR/Fire Prevention Subcommittee. The Task Force liaison will ensure close coordination with other implementation efforts and the FIRESCOPE Decision Process.

OFFICERS

The only required Officer of the FIRESCOPE CRR/Fire Prevention Subcommittee is the position of Chair. The Subcommittee may select a Vice-Chair and Secretary as necessary. All officers must be active members of the Subcommittee. Officers will be selected annually on a calendar year basis, January 1 to December 31.

The Chair will be responsible for managing the Subcommittee to accomplish the annual "Plan of Work" in accordance with the FIRESCOPE Decision Process and providing status reports on the Subcommittee's efforts to the designated FIRESCOPE Task Force liaison.

MEETINGS

At least one meeting will be held annually. Additional meetings will be held as necessary to accomplish the goals and objectives of the FIRESCOPE CRR/Fire Prevention Subcommittee Plan of Work. Meetings will be scheduled to not conflict with Task Force meetings.

Coordinate one face-to-face meeting with the Code Development and Analysis Division of the Office of the State Fire Marshal.